

LEGAL AND DEMOCRATIC SERVICES

COMMITTEE DECISION SHEET

COMMUNITIES, HOUSING AND INFRASTRUCTURE COMMITTEE - TUESDAY, 15 MARCH 2016

Please let the Committee Officer know as soon as possible if you do not agree with any action proposed in this decision sheet. These are decisions of the Committee and there is an expectation that action will be taken. If for any reason it is apparent that you will not be able to act on these instructions in full or in part or that there will be a delay, please let the Committee Officer know as it may be necessary to advise the Committee or seek further instructions from the Committee.

	Item Title	Committee Decision	Services Required to take action	Officer to Action
1	<u>Determination of Exempt Business</u>	<u>The Committee resolved:</u> to consider items 14.1 and 14.2 with the press and public excluded.	N/A	N/A
2	<u>Requests for Deputations</u>	<u>The Committee resolved:</u> to agree to hear Mr Wilson in respect of item 9.2 – HMO Overprovision Policy and to hear Mr Hawthorne in respect of item 12.4 – Bridge Street Arches Water Ingress.	N/A	N/A
3	<u>Minute of Previous Meeting of 20 January 2016</u>	<u>The Committee resolved:</u> to approve the minute as a correct record.	N/A	N/A
4	<u>Minute of Meeting of Hazlehead Grove Nursery Working Group of 15 February 2016</u>	<u>The Committee resolved:</u> to approve the minute as a correct record.	N/A	N/A
5	<u>Police Scotland - Community Safety Partnership Hub</u>	<u>The Committee resolved:</u> to note the content of the report.	N/A	N/A

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6	<u>Committee Business Statement and Annual Reports</u>	<u>The Committee resolved:</u> (i) item 2 – Review of Emission Related Parking Charges – provide an update to Councillor Dickson; and (ii) to otherwise note the updates provided.	Planning & Sustainable Development Democratic Services	Joanna Murray Emma Parr
7	<u>Motions List</u>	<u>The Committee resolved:</u> to note the updates provided.	Democratic Services	Emma Parr
8	<u>Pedestrian Crossing on Scotstown Road - referred from Petitions Committee meeting of 21 January 2016</u> At its meeting of 21 January 2016 the Committee resolved to refer the petition to the Communities, Housing and Infrastructure Committee for further consideration to request that the CH&I committee look at carrying out a more extensive survey on the area over a longer period of time.	<u>The Committee resolved:</u> to request a report back on the area to August Committee.	Public Infrastructure & Environment	Mike Cheyne
9	<u>General Fund Revenue & Capital Budget Monitoring 2015-16 - CHI/16/015</u>	<u>The Committee resolved:</u> (i) to note the content of the report; (ii) to instruct that officers report the year end position to the appropriate Committee; (iii) to instruct that the Environment manager circulates a list to Councillors regarding the damage to City parks from the flooding over the Winter; and (iv) provide an update to Councillor Flynn on the overspend of the Third Don Crossing.	Finance Public Infrastructure & Environment Planning & Sustainable Development	Helen Sherrit Steven Shaw Mike Matheson

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10	<u>Trading Services Budget Monitoring 2015-16 - CHI/16/014</u>	<u>The Committee resolved:</u> (i) to note the content of the report; and (ii) to instruct officers to report the year end position to the appropriate Committee.	Finance	Helen Sherrit
11	<u>Housing Revenue Account 2015-16 - CHI/16/016</u>	<u>The Committee resolved:</u> (i) to note the content of the report; (ii) to instruct that the Head of Finance continues to update the Committee in consultation with the Director of Communities, Housing and Infrastructure on the actual outturn position for 2015/16 following completion of the year end statutory accounts; and (iii) to approve the virements outlined in Appendix 3.	Finance	Steve Whyte / Helen Sherrit
12	<u>CHI Performance Report - CHI/16/013</u>	<u>The Committee resolved:</u> (i) to instruct officers to provide clarity on the 200 bedroom hotel at the new AECC; (ii) to instruct that the Head of Communities and Housing circulate information on how Aberdeen City Council compares with other local authorities on voids management; (iii) to request that where targets are failing to be met and actions in place to resolve this can these be added into the report; and (iv) to instruct that the Head of Public Infrastructure and Environment circulate information on gulley defects and repairs to Councillors;	Planning & Sustainable Development Communities & Housing Service Managers Public Infrastructure & Environment	Scott Ramsay Donald Urquhart Mike Hearn / Louise Fox Mark Reilly

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		houses target in the Strategic Investment Programme (SIP) and clarity on whether they will be site starts or site completions by end of 2017.		
17	<u>A New Disability Group for the City - CHI/16/038</u>	<u>The Committee resolved:</u> (i) to approve the draft constitution with the amendment that all members must be Aberdeen resident, the mission statement and Pledge, the application and election process and arrangements for the inaugural meeting of the new group; and (ii) to provide an update for the May Committee information bulletin on progress specifically on the membership developments for the Independent Group.	Equalities	Sandra Howard / Garry Watson (for info)
18	<u>Draft Planning Delivery Advice: Housing and Infrastructure - CHI/16/049</u>	<u>The Committee resolved:</u> to agree the contents of the report for submission to the Scottish Government.	Planning & Sustainable Development	David Dunne / Claire McArthur
19	<u>Noise Action Plan - Annual Progress Report - CHI/16/001</u>	<u>The Committee resolved:</u> (i) to note the content of the report; (ii) to approve the updated list of Noise Management Areas (NMAs); and (ii) to instruct relevant officers within the Communities, Housing and Infrastructure Service to continue with the implementation of the Noise Action Plan (NAP) and report annually on progress.	Planning & Sustainable Development	Nathan Thangaraj
20	<u>Protective Services Food and Feed</u>	<u>The Committee resolved:</u>	Planning &	Andres Carson

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	<u>Regulatory Service Plan 2016-17 - CHI/16/004</u> Incorrect appendix was circulated in the main agenda	(i) to approve in principle the maintenance and development of food and feed regulatory services necessary to satisfy the requirements of the Food Standards Agency's Framework Agreement; (ii) to approve the Food and Feed Regulatory Service Plan 2016/17 as detailed in Appendix A; and (iii) to note the Review of the 2014/2015 Food Regulatory Service Plan as detailed in Appendix A.	Sustainable Development	
21	<u>Protective Services Occupational Health and Safety Intervention Plan - CHI/16/009</u>	<u>The Committee resolved:</u> to approve the Occupational Health and Safety Intervention Plan for 2016/17.	Planning & Sustainable Development	Andrew Gilchrist
22	<u>Bi-Annual Sector Skills Needs Audit - CHI/15/317</u>	<u>The Committee resolved:</u> (i) to support the delivery of proposed and commenced initiatives; and (ii) to support the continuation of the production of a bi-annual sector skills needs audit.	Economic Development	Heather Farquhar
23	<u>Healthy Homes - CHI/16/033</u>	<u>The Committee resolved:</u> to approve £360,000 capital spend from the Accelerate Aberdeen budget to deliver Warm and Healthy Housing to attract a further £240,000 of European investment to be spent by December 2018.	IT Transformation and	Gordon Wright / Wendy Robertson
24	<u>Commercialisation of ACC Duct Network - CHI/16/019</u>	<u>The Committee resolved:</u> (i) to approve the use of its existing owned ducting capacity to generate income;	Economic Development	Wendy Robertson

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		<ul style="list-style-type: none"> (ii) to approve the delivery business model for the commercialisation of ACC duct network; and (iii) to approve that the income generated is used to maintain and expand the duct network to connect other services and the communities along the expanded network. Reinvestment in the network will support a sustainable solution and generate further income in future years. 		
25	<u>External Funding for Transport Projects - CHI/16/010</u>	<p>The Committee resolved:</p> <ul style="list-style-type: none"> (i) to approve the expenditure proposed under the Nestrans Capital and Revenue Programmes 2016/17; (ii) to approve the expenditure of approximately £50,000 available to Aberdeen City Council from the regional Cycling Development Officer Fund; (iii) to approve the expenditure of any funds successfully obtained from the European Regional Development Fund (ERDF) as part of the Smart City Project; (iv) to note the additional funds being provided from Sustrans Scotland's 2015/16 Community Links programme and approve the expenditure of these funds as well as any funds successfully obtained from the 2016/17 Community Links programme; (v) to approve the Council's participation in CIVITAS PORTIS, the expenditure of any funds awarded to the Council 	Planning Sustainable Development &	Will Hekelaar

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		<p>from the EU as part of this programme and any associated travel should the application be successful; and</p> <p>(vi) to note that the Smarter Choices Smarter Places funding is likely to be available to the Council in 2016/17, the difficulty in finding match funding and that officers will be putting forward a programme of proposed works to a future meeting of this Committee.</p>		
26	<u>Corporate Fleet Management Performance and Compliance Update - CHI/16/037</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note actions taken and measures put in place in Fleet Services for monitoring performance of corporate Fleet Compliance; and</p> <p>(ii) to congratulate the Head of Public Infrastructure and Environment and his team for their hard work.</p>	Public Infrastructure & Environment	Mark Reilly
27	<u>Public Electric Vehicle Charging Infrastructure Development in Aberdeen City - CHI/16/022</u>	<p><u>The Committee resolved:</u></p> <p>(i) to note the content of the report; and</p> <p>(ii) to instruct officers to continue to offer the EV charging points at no charge for a further 12 months and future discussions on levels of charging would be made within the budget setting process.</p>	Planning & Sustainable Development	Alan Simpson
28	<u>Bridge Street Arches - Water Ingress - CHI/16/042</u>	<p><u>The Committee resolved:</u></p> <p>(i) to refuse Mr Hawthorne's request; and</p> <p>(ii) instruct officers in legal services to work with Mr Hawthorne over the content of his title deeds to see if ownership of the arches / vaults on Bridge Street can be determined and to update the committee of the</p>	<p>Public Infrastructure & Environment</p> <p>Legal Services</p>	<p>Alan Robertson</p> <p>Fiona Selbie</p>

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		outcome of this investigation.		
29	<u>Various Small Scale Traffic Management & Development Associated Proposals (Stage 1 - New Works) - CHI/16/029</u>	<u>The Committee resolved:</u> (i) to approve the proposals in principle; (ii) to instruct that the appropriate officers commence the necessary legal procedures of preliminary statutory consultation for the traffic regulation orders required as described in this report. If no significant objections are received, then progress with the public advertisement and report the results to a future meeting of this Committee; and (iii) to instruct the appropriate officers to commence the combined statutory consultation for the traffic regulation order for the list of Blue badge parking bays and report back to a future meeting of this Committee.	Public Infrastructure & Environment	Laura Snee / Graeme McKenzie
30	<u>Various Small Scale Traffic Management & Development Associated Proposals (Stage 3) - CHI/16/027</u>	<u>The Committee resolved:</u> (i) to approve the orders that did not attract objections, and that all the orders be made and implemented accordingly; and (ii) in relation to 'The Aberdeen City Council (Hopcroft Drive, Aberdeen) (Prohibition of Waiting) Order 201 (X)' to overrule the objection received and approve the order as originally envisaged.	Public Infrastructure & Environment	James Watt
31	<u>Roads and transport Related Capital Budget Programme 2016-17 - CHI/16/041</u>	<u>The Committee resolved:</u> (i) to approve the schemes listed in the Appendixes as the detailed proposals for expenditure within the	Public Infrastructure & Environment	Mike Cheyne

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		budget heading; (ii) to approve expenditure under the Nestrans Capital and Revenue Programmes 2016/17; and (iii) to instruct appropriate officials to implement the detailed programme.		
32	<u>Community Engagement Plan - Hazlehead Grove Nursery - CHI/16/020</u>	<u>The Committee resolved:</u> (i) to note the contents of the report and acknowledge the success of the Hazlehead Grove Nursery project to date; (ii) to agree that with the project now up and running, its future governance, under the continued guidance of the Environmental Manager, should pass to the Communities, Housing and Infrastructure Committee; (iii) to agree that the Working Group status be amended to that of an Advisory Group and meet every six months, reporting to the Committee as necessary; (iv) to approve to the implementation of the suggested Development Plan for the continued development of the nursery; and (v) to request that Environmental Services apply the lessons learned and positives from the Nursery project to other service led, partnership and community initiatives across the city.	Public Infrastructure & Environment	Steven Shaw / Garry Watson (for info)
33	<u>City Play Areas - CHI/16/021</u>	<u>The Committee resolved:</u> (i) to acknowledge the success of the 2015/16 refurbishment programme;	Public Infrastructure & Environment	Steven Shaw

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		<p>(ii) to agree that the Service should continue rolling programme of Play Area Refurbishment for 2016/17 as detailed in this Report. 5.4 Proposed Programme 2016/17; and</p> <p>(iii) to approve the use of the ESPO Framework as part of the 2016/17 procurement process.</p>		
34	<u>Roads and transport Related Capital Budget Programme 2016-17 - CHI/16/039</u>	<p><u>The Committee resolved:</u> in addition to the recommendations approved at 12.7 to –</p> <p>(i) authorise the Director of Communities, Housing and Infrastructure, the Head of Public Infrastructure and Environment and the Roads Infrastructure Manager in connection with the attached programme, to undertake or instruct tendering procedures or competitive quotation procedures as appropriate to be carried out;</p> <p>(ii) grant approval to appropriate officers to awards contracts on receipt of a valid tender submission subject to necessary funding in the approved revenue and capital budgets;</p> <p>(iii) exempts all such procedures and contracts from Standing Order 1 (3) of the Council's Standing Orders relating to Contracts and Procurement;</p> <p>(iv) note the submission made on behalf of Aberdeen City Council to the 'Smarter Choices, Smarter Places' fund and should this be successful, approve officers to expend the funds</p>	Public Infrastructure & Environment	Mike Cheyne

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		select the preferred contractor and enter into all necessary contracts arising therefrom.		

If you require any further information about this decision sheet, please contact Emma Parr, tel 01224 522607 or email emparr@aberdeencity.gov.uk